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Projects Review Committee

18 July 1951

Comptroller

Requirement for additional trucking equipment

1. Approval of the subject project for the acquisition of 7 trucks at an estimated cost of \$44,700 for fiscal year 1952 is recommended.

2. The proposed acquisition would provide a total truck inventory of 46, broken down as follows:

Type	Present Inventory	1952 Budget Replacement	Proposed Additions	Total
½ ton panel trucks	9	+ 1	+ 3	13
¾ ton	4	- 1	-	3
1 ton	1	-	-	1
1½ ton	5	-	-	5
3 ton van body trucks	2	-	+ 1	3
5 ton	4	-	-	4
10 ton van type trucks	1	-	+ 1	2
Tractor-trailer units	3	-	+ 2	5
Jeeps	<u>10</u>	<u>-</u>	<u>-</u>	<u>10</u>
Grand Total	<u>39</u>	<u>-</u>	<u>+ 7</u>	<u>46</u>

3. No specific provision is made in the 1952 budget for the purchase of additional trucks. The estimates reflect only the replacement of one carry-all at an estimated net cost of \$1,000. Based upon the tentative estimated allotment for fiscal year 1952 for the Administrative Services Office, it is believed that the proposed amount of \$44,700 can be made available within the total funds budgeted for this Office. Except for the three additional truck drivers authorized in connection with the interim warehouse facilities [REDACTED] in the memorandum dated 19 June 1951, we have been advised by the Chief, Transportation Division, that the proposed addition of trucks will not require any increase in personnel or in related requirements for gas, oil, etc. It is contemplated that provision of the requested types of equipment will permit more efficient and economical utilization of the present staff and supplies.

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4. The use of vouchered funds is recommended.

~~E. R. SAUNDERS~~

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